

# Printing a PDF of the Authorization Questionnaire

Harvard Pilgrim utilizes InterQual criteria for the service you selected. We recommend making your request electronically through HPHConnect, where you can complete a prior authorization questionnaire and, in many cases, receive on-the-spot approval. If you prefer to print a PDF of the smartsheet questionnaire and fax your request, please follow the instructions below. Because the InterQual questionnaires are proprietary, they are located behind a secure log in.

## 1) Log into your HPHConnect account

Log in at [www.harvardpilgrim.org](http://www.harvardpilgrim.org) or at [hphcproviders.healthtrioconnect.com](http://hphcproviders.healthtrioconnect.com). New to HPHConnect? Getting an account is quick and easy. Visit [www.harvardpilgrim.org/provider](http://www.harvardpilgrim.org/provider), click on “Log in,” and select “Registration instructions” at the bottom of the page.

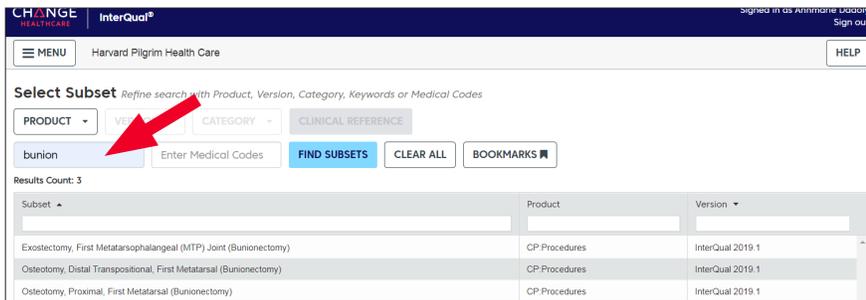
## 2) Select “InterQual Criteria”

Scroll down to the “Quick Access to” section on the bottom left of the home page and click on InterQual Criteria, which will take you to the ChangeHealthCare InterQual page.



## 3) Search for the applicable criteria

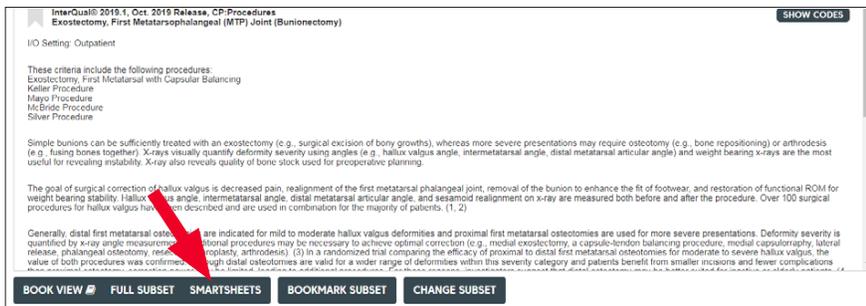
You can search for a smartsheet using keywords (for example, “bunion”), medical codes, or the product list.



A screenshot of the InterQual search interface. The search input field contains the word “bunion”. A red arrow points to this field. Below the search bar, there are buttons for “FIND SUBSETS”, “CLEAR ALL”, and “BOOKMARKS”. The results section shows a table with 3 results.

Subset	Product	Version
Exostectomy, First Metatarsophalangeal (MTP) Joint (Bunionectomy)	CP-Procedures	InterQual 2019.1
Ostectomy, Distal Transpositional, First Metatarsal (Bunionectomy)	CP-Procedures	InterQual 2019.1
Ostectomy, Proximal, First Metatarsal (Bunionectomy)	CP-Procedures	InterQual 2019.1

## 4) Select the criteria and click on “Smartsheets”



A screenshot of the InterQual criteria page for “Exostectomy, First Metatarsophalangeal (MTP) Joint (Bunionectomy)”. The page contains detailed medical information and a table of procedures. A red arrow points to the “SMARTSHEETS” button at the bottom of the page.

## 5) Select “Download PDF” to download and print the questionnaire



A screenshot of the InterQual Smartsheet page for “Exostectomy, First Metatarsophalangeal (MTP) Joint (Bunionectomy)”. A red arrow points to the “DOWNLOAD PDF” button. Below the button, there is a table with columns for “Print Sele...”, “Requested Service”, “Age”, and “Indication”.

Print Sele...	Requested Service	Age	Indication
<input checked="" type="checkbox"/>	Exostectomy, First Metatarsophalangeal (MTP) Joint (Bunionectomy)	AGE ≥ 18	ALL INDICATIONS

## 6) Complete the form and FAX to 800-232-0816

If you have any questions about this process, please contact the Provider Service Center at 800-708-4414.