![Harvard Pilgrim HealthCare logo]

HPHC LCU Reporting
User Guide

LCU MD Roster Reporting

This report enables users to view MD information about primary care and specialty practitioners within the contracted group. Accurate provider rosters impact many critical business processes, including cost & utilization reporting, member attribution, clinical reporting, and performance based payments (for eligible groups) on P4P measures with MD participation components.

HPHC provides both a **roster report** and a **provider change report** to identify the status of recent change requests

For questions regarding access and/or report content, please email
HPHC_NMM@point32health.org

This User Guide is posted at *www.harvardpilgrim.org/LCUReporting*

1.0 Introduction

This user guide introduces staff within our provider groups to the new HPHC tools to:
- **LCU Roster Report** identifies active MDs HPHC has affiliated with their group.
- **Weekly Provider Change Report** enables reporting to an LCU on the status of provider-related additions, changes, and terminations that have been submitted to Harvard Pilgrim's Provider Processing Center (PPC)

2.0   Navigating to the LCU Roster Reports folder

It is HPHC policy to adhere to the principle of minimally necessary. Only Business Users whose business role requires the use of the full TaxID number (TIN) should access it, otherwise please choose masked TIN option.

Once you are connected to the reporting suite, you will see the following screen with "**Provider Adhoc Reporting**" (PAR) folder.
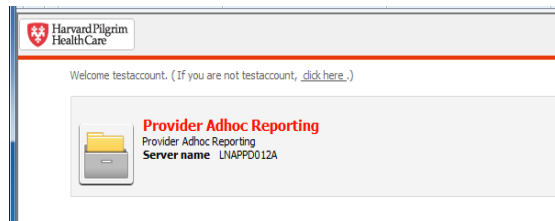
Click on the "Provider Adhoc Reporting" icon and you will see the following screen. Select **Shared Reports** icon.
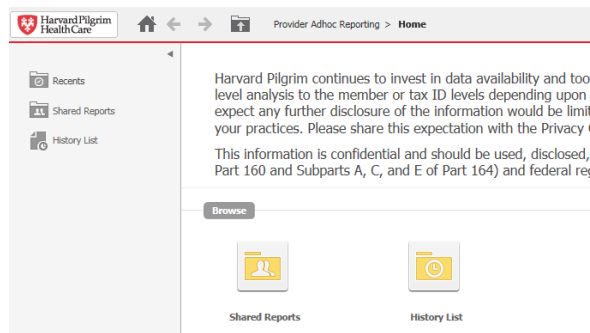
Select **LCU Provider Roster**

Please allow a few moments for the next page to load.

The next screen will indicate that the system is processing your request (and validating your security access to this data).
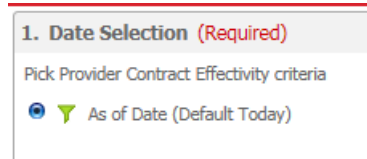
Options for Full TIN, or Masked TIN

3.0 LCU Roster Report – User Selections

There are 2 selections the user can make:
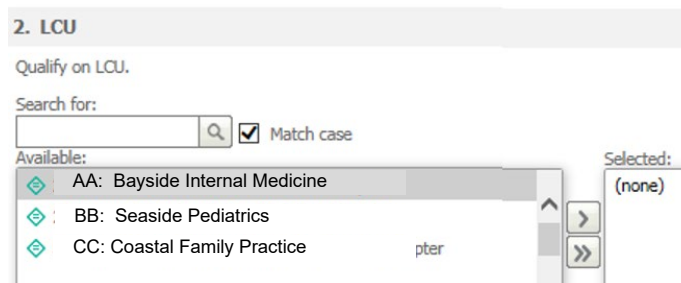

Selecting **Date**

1. Date Selection (Required)

Pick Provider Contract Effectivity criteria

● ▼ As of Date (Default Today)

The application will return a second page that shows the "as of" date for the provider records reflected in the report. Date parameters are prospective. If the user does not select a date, the application will return a default date.

Selecting **LCU**

2. LCU

Qualify on LCU.
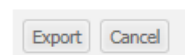
Search for:

[   ] 🔍 ☑ Match case

Available:
- ◈ AA: Bayside Internal Medicine
- ◈ BB: Seaside Pediatrics
- ◈ CC: Coastal Family Practice   pter

Selected:
(none)

[>]
[>>]

The user can select a single practice (> button) or select all (>>) to move to the right selection box.
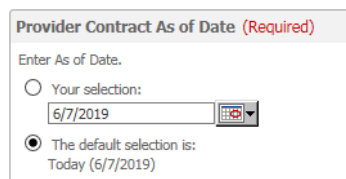
Run report

[Export] [Cancel]

In the lower left corner, select export to launch the report.

Define **date** of report

Provider Contract As of Date (Required)

Enter As of Date.

○ Your selection:
[6/7/2019] [⊞▼]

● The default selection is:
Today (6/7/2019)

You will be asked to specify an "As of Date" for the report, to identify providers who are considered part of the physician group contract as of the date specified.

In the lower left corner, select export to launch the report.

3.1 Sample Output: LCU Roster Reporting

Harvard Pilgrim HealthCare

LCU Provider Roster
As of Date: 08-Sep-2015

Fields re: Local Care Unit/Care Sub Unit and the provider name/title

LCU Cd	LCU Name	CSU Cd	CSU Name	Prov Nbr	Prov First Name	Prov Last Name	Educ Degr Typ Cd
99	Bayside Medical Center PHO	88	Shoreline Medical Group	9999999	Douglas	Ross	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	8888888	Mark	Green	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	7777777	Meredith	Grey	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	6666666	Derek	Sheppard	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	5555555	Joseph	Martin	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	4444444	Stephen	Hardy	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	3333333	Marcus	Welby	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	2222222	Michaela	Quinn	MD
99	Bayside Medical Center PHO	88	Shoreline Medical Group	1111111	James	Kildare	MD

Fields re: provider role, specialty, TIN/NPI, and open panel status

Prov Role Cd	Prov Role Desc	Prov Specl Cd	Prov Specl Desc	TIN Nbr	NPI Nbr	Acpt New Pat Cd	Acpt New Pat Desc
S	Specialist	29	Nephrology	999999999	9999999999	OP	Open
S	Specialist	30	Neurology	888888888	8888888888	OP	Open
S	Specialist	NE	Neurology With Special Qualifications In Child Neurology	777777777	7777777777	OP	Open
S	Specialist	30	Neurology	666666666	6666666666	OP	Open
S	Specialist	30	Neurology	555555555	5555555555	OP	Open
S	Specialist	30	Neurology	444444444	4444444444	OP	Open
S	Specialist	30	Neurology	333333333	3333333333	OP	Open
S	Specialist	30	Neurology	222222222	2222222222	OP	Open
S	Specialist	30	Neurology	111111111	1111111111	OP	Open

Primary Prac Addr Line 1	Primary Prac Addr Line 2	Primary Prac City	Primary Prac State	Primary Prac Zip	Primary Prac Phone Nbr
C/O Bayside Medical Center PHO Star Bldg 25 Shell Street	25 Shell St # 123	Bayside	MA	02114	617#######
25 Shell St # 837	25 Shell St	Bayside	MA	02114	617#######
15 Beach St		Bayside	MA	02114	617#######
15 Beach St # 835	15 Beach St	Bayside	MA	02114	617#######
C/O Xyz9 25 Shell St Xyz9	25 Shell St # Xyz9	Bayside	MA	02114	617#######
15 Beach St # 835	15 Beach St	Bayside	MA	02114	617#######
15 Beach St # 835	15 Beach St	Bayside	MA	02114	617#######
25 Shell St # 9	25 Shell St	Bayside	MA	02114	617#######
15 Beach St # 835	15 Beach St	Bayside	MA	02114	617#######

Fields re: Payee, Address, Phone, End Date of provider record (12/31/9999 = no end date)

Payee Nbr	Payee Name	Pay To Addr Line 1	Pay To Addr Line 2	Pay To City	Pay To State	Pay To Zip	Pay To Phone Nbr	Rptg End Dt	Product Offer Desc
RR13	Douglas Ross, MD	BMC PO	Po Box Box 1234	Bayside	MA	02129	617#######	12/31/9999	HMO
N044	Mark Green, MD	340 Bridge St Ste 670	340 Bridge St Ste 670	Bayside	MA	02129	617#######	12/31/9999	HMO
11034MGH	Meredith Grey, MD	15 Beach St		Bayside	MA	02129	617#######	12/31/9999	HMO
B204	Wharfside Comm Health Center	332 Clam St		Bayside	MA	02129	617#######	12/31/9999	HMO
AX97	Bayside Medical Center PHO	Po Box 1234		Bayside	MA	02129	617#######	12/31/9999	HMO
AX97	Bayside Medical Center PHO	Po Box 1234		Bayside	MA	02129	617#######	12/31/9999	HMO
AX97	Bayside Medical Center PHO	Po Box 1234		Bayside	MA	02129	617#######	12/31/9999	HMO
AX97	Bayside Medical Center PHO	Po Box 1234		Bayside	MA	02129	617#######	12/31/9999	HMO
AX97	Bayside Medical Center PHO	Po Box 1234		Bayside	MA	02129	617#######	12/31/9999	HMO

4.0 Weekly Provider Change Report – User Selections
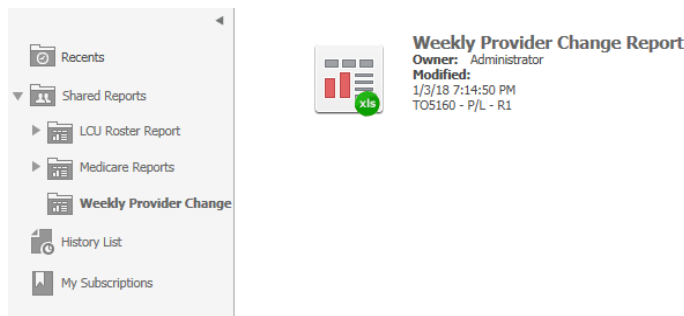
Select **Weekly Provider Change Report** folder

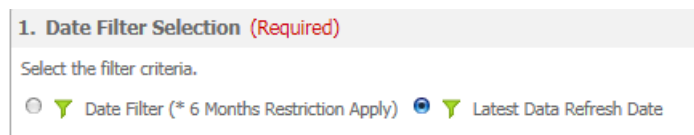Please allow a few moments for the next page to load.

The next screen will indicate that the system is processing your request (and validating your security access to this data).

Select **Weekly Provider Change Report**

Please allow a few moments for the next page to load.

Select your desired **date** parameter

1. Date Filter Selection (Required)

Select the filter criteria.

○ ▼ Date Filter (* 6 Months Restriction Apply)   ● ▼ Latest Data Refresh Date

- Date Filter (* 6 months restrictions apply) – if you wish to look at status as of a particular date
- Latest Data Refresh Date (default)

Select your desired **LCUs** (all or a subset)
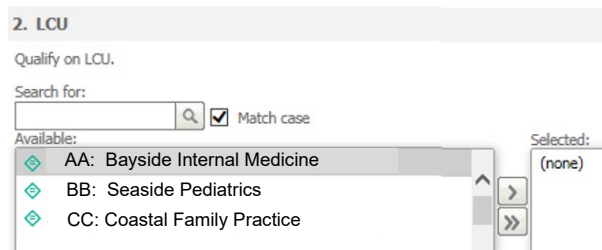
2. LCU

Qualify on LCU.

Search for:

[   ] 🔍 ☑ Match case

Available:

⬧	AA: Bayside Internal Medicine
⬧	BB: Seaside Pediatrics
⬧	CC: Coastal Family Practice

Selected:

(none)

The user can select a single practice (> button) or select all (>>) to move to the right selection box.

Run Report

In lower left corner, press "Export" to launch the report and export the results.

Export   Cancel

4.1 Sample Output: Weekly Provider Change Report

Harvard Pilgrim HealthCare
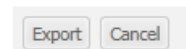
Weekly Provider Change Report
As of Date: February 4, 2018

Fields re: Local Care Unit/Care Sub Unit and the provider name/title

LCU Cd	LCU Name	CSU Cd	CSU Name	PPC LCU C	PPC CSU C	PPC Prov Nbr	PPC Prov First Name	PPC Prov Last Name	Educ Degr Typ Cd
99	Bayside Medical Center	88	Shoreline Medical Group			99999999	Douglas	Ross	MD
99	Bayside Medical Center	88	Shoreline Medical Group			88888888	Mark	Green	MD
99	Bayside Medical Center	88	Shoreline Medical Group			77777777	Meredith	Grey	MD
99	Bayside Medical Center	88	Shoreline Medical Group			66666666	Derek	Sheppard	NP
99	Bayside Medical Center	88	Shoreline Medical Group			55555555	Joseph	Martin	NP
99	Bayside Medical Center	88	Shoreline Medical Group			44444444	Stephen	Hardy	PA
99	Bayside Medical Center	88	Shoreline Medical Group			33333333	Marcus	Welby	NP
99	Bayside Medical Center	88	Shoreline Medical Group			22222222	Michaela	Quinn	NP
99	Bayside Medical Center	88	Shoreline Medical Group			11111111	James	Kildare	NP

Fields re: report dates, provider role, specialty, TIN/NPI, and open panel status

** Rptg Beg Dt	Rptg End Dt	Prov NDM Typ Cd	Prov NDM Typ Desc	Prov Role Cd	Prov Role Desc	TIN Nbr	Prov Specl Cd	Prov Specl Desc	NPI Nbr	Acpt New Pat Cd	Acpt New Pat Desc
1/1/2018	1/17/2018	1	Physician	M	Moonlighter/Covering/Hospitalist	472248298	01	Family Practice	9999999999		
1/18/2018	12/31/9999	1	Physician	P	Primary Care	472248298	01	Family Practice	8888888888	OP	Open
11/14/2017	12/31/9999	1	Physician	P	Primary Care	042704683	03	Internal Medicine	7777777777	OP	Open
12/8/2017	12/31/9999	4	Nurse Practitioner / Physician Assistant	P	Primary Care	472248298	N5	Family Nurse Practitioner	6666666666	C	Closed
1/29/2018	12/31/9999	4	Nurse Practitioner / Physician Assistant	P	Primary Care	472248298	N3	Adult Nurse Practitioner	5555555555	C	Closed
1/30/2018	12/31/9999	4	Nurse Practitioner / Physician Assistant	P	Primary Care	472248298	P1	Physician's Assistant	4444444444	C	Closed
2/12/2018	12/31/9999	4	Nurse Practitioner / Physician Assistant	P	Primary Care	472248298	N5	Family Nurse Practitioner	3333333333	C	Closed
1/16/2018	12/31/9999	4	Nurse Practitioner / Physician Assistant	P	Primary Care	042704683	N1	Nurse Practitioner	2222222222	C	Closed
1/18/2018	12/31/9999	4	Nurse Practitioner / Physician Assistant	M	Moonlighter/Covering/Hospitalist	042704683	N1	Nurse Practitioner	1111111111		

Fields re: HMO product affiliation, License #/State, practice locations/phone

Product Offer Cd	Product Offer Desc	Prov Lic1 Nbr	Prov Lic1 State	Primary Prac Addr Line 1	Primary Prac Addr Line 2	Primary Prac City	Primary Prac State	Primary Prac Zip	Primary Prac Phone Nbr
A008	HMO	51618	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	51618	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	272646	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	RN2286706	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	RN155686	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	PA4664	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	RN211679	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	RN285396	MA	99 Main Street		Boston	MA	02999	6175555555
A008	HMO	RN214638	MA	99 Main Street		Boston	MA	02999	6175555555

Fields re: Pay to Group information, location, phone

Payee Nbr	Payee Name	Pay To Addr Line 1	Pay To Addr Line 2	Pay To City	Pay To State	Pay To Zip	Pay To Phone Nbr
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555
XOXOXO	Shoreline Medical Group	10 South Road		Boston	MA	02999	6175555555

PPC Receive Dt	PPC Track ID	PPC Stat Status	PPC Completion Dt	PPC Transaction Typ	PPC Task1 Txt	PPC Extract Dt
12/22/2017	DD20171222117	Complete	1/19/2018	Credentialing	Credentialing	2/4/2018
12/22/2017	DD20171222117	Complete	1/19/2018	Credentialing	Credentialing	2/4/2018
10/5/2017	DD2017101039	Complete	1/24/2018	Credentialing	Credentialing	2/4/2018
12/8/2017	DD20171208463	Not Started		Credentialing	Credentialing	2/4/2018
12/22/2017	DD2017122261	Complete	1/30/2018	Add	Add	2/4/2018
12/22/2017	DD20171222182	Complete	1/31/2018	Add	Add	2/4/2018
1/3/2018	DD20180103237	Complete	2/1/2018	Credentialing	Credentialing	2/4/2018
1/15/2018	DD2018011651	Not Started		Credentialing	Credentialing	2/4/2018
1/18/2018	DD20180118202	Complete	1/18/2018	Change	Change	2/4/2018

See data dictionary at end of user guide for information describing each field.

5.0 For further information, please contact:

General information about this report and its contents	Martha Hoefer (Network Medical Management) – martha_hoefer@point32health.org
Getting a **new HPHConnect Account**	Complete the HPHC User Access form available at www.harvardpilgrim.org/LCUReporting Send to the mailbox address above. Upon receipt, HPHC will log the request, confirm that a privacy and security agreement is in place, and forward to the HPHC eBusiness Service team who will set up the new *HPHConnect* account and forward the completed account information to the requestor.
You **have an account**, but want to get access to the LCU Roster Reporting	Complete the form and submit to the mailbox at right (the triage point for most questions about HPHC reporting). They will triage your request to the appropriate teams for access and entry into the user security table.
You have an account and report access, but it is **not working**	Note that some organizations internal security features can create a barrier to reaching the reporting tool. To research local connectivity issues, please access the URL from a non-work computer (home computer, tablet, etc.) If you are able to access the report suite, the setup is OK and local connectivity is the issue. Please contact the mailbox at right so we can assist your IT department in adjusting the correct Web Explorer setting.
Questions on MDs on roster and **making changes**	If you need to make a change to a provider record/status, please use the Provider Change Form at the URL below. If you have questions please contact **PPC@point32health.org**

https://www.harvardpilgrim.org/pls/portal/docs/PAGE/PROVIDERS/MANUALS/APPEALSBILLINGMEMBERNETOPSESERVICES/HPHC%20PROV%20CHANGE%20INFO-%20FORM_EXT_111517.PDF

This guide is also posted in the Network Medical Management web site at
www.harvardpilgrim.org/LCUReporting

LCU Roster Report – Attribute List & Descriptions

Attribute Name	Description
LCU Cd	**local care unit code** - An HPHC source-specific application code representing a grouping of providers for both financial and utilization reporting purposes; often providers in the same Local Care Unit (LCU) share the same financial terms.
LCU Name	**local care unit name** - The name of a grouping of providers for both financial and utilization reporting purposes; often providers in the same Local Care Unit (LCU) share the same financial terms.
CSU Cd	**care sub unit code** - An HPHC source-specific application code that represents a subset of providers within a Local Care Unit (LCU), a provider contracting entity.
CSU Name	**care sub unit name** - The name of a Care Sub Unit, i.e. a subset of providers within a Local Care Unit (LCU), a provider contracting entity.
Prov Nbr	**provider number** - An HPHC source-specific application number that uniquely identifies a clinician, medical facility, or group practice.
Prov First Name	**provider first name** - The first name of a clinician; when the provider is a facility or a dummy provider, the first and last name fields will contain the name of the organization or the dummy provider.
Prov Last Name	**provider last name** - The last name of a clinician; when the provider is a facility or a dummy provider, the first and last name fields will contain the name of the organization or the dummy provider.
Educ Degr Typ Cd	**education degree type code** - A source-specific application code that represents the licensure level at which practitioner is permitted to treat patients. EXAMPLES: 1) Psychiatrist 2) Licensed Social Work 3) Psychiatric Clinical Nurse Specialist
Prov Role Cd	**provider role code** - This column is populated for practitioners only, not providers (organizations). The practitioner must be contracted for this column to be populated. EXAMPLES: 1) P = Primary Care 2) D = Dual 3) S = Specialist
Prov Role Desc	**provider role description** - A source-specific description of the provider role
Prov Specl Cd	**provider specialty type code** - A code that represents, within a source application, the specialty of the provider.
Prov Specl Desc	**provider specialty type description** - A source-specific description of the specialty of the provider; some values are based on national certifying boards while others are homegrown.
TIN Nbr	**payee provider tax identification number** - For medical Providers, the tax identification number of the person or organization that should receive reimbursement for activity conducted within this set of contract terms.
NPI Nbr	**national practitioner identifier** - the provider's NPI number

Acpt New Pat Cd	**new patient acceptance type code** - A code that represents the categories of patients with whom the Provider is willing to begin working. EXAMPLES: 1) NO - Provider is not accepting new patients 2) YE - Provider is accepting new patients 3) CM - Concierge Model
Acpt New Pat Desc	**new patient acceptance type description** - A description of the categories of patients with whom the Provider is willing to begin working. EXAMPLES: 1) NO - Provider is not accepting new patients 2) YE - Provider is accepting new patients 3) CM - Concierge Model
Primary Prac Addr Line 1	**primary practice address line 1** - The first line of the physical address for the provider's address
Primary Prac Addr Line 2	**primary practice address line 2** - The second line of the physical address for the provider's address
Primary Prac City	**primary practice city** - The city of the physical address for the provider's address
Primary Prac State	**primary practice state** - The state of the physical address for the provider's address
Primary Prac Zip	**primary practice zip code** - The zip code of the physical address for the provider's address
Primary Prac Phone Nbr	**primary practice phone** - The phone number of the physical address for the provider's address
Payee Nbr	**payee number** - The HPHC internal identifier of the payee (This is not the same number as the TIN.)
Payee Name	**provider contract affiliation pay to address name** - The name of the payee
Pay To Addr Line 1	**provider contract affiliation pay to address address line 1** - The first line for the Provider Contract Affiliation pay to address
Pay To Addr Line 2	**provider contract affiliation pay to address address line 2** - The second line for the Provider Contract Affiliation pay to address
Pay To City	**provider contract affiliation pay to address city** - The name of a city for the Provider Contract Affiliation pay to address that has been generated by address standardization software.
Pay To State	**provider contract affiliation pay to address state** - The name of a state for the Provider Contract Affiliation pay to address that has been generated by address standardization software. EXAMPLES: 1) MA - Massachusetts 2) NH - New Hampshire 3) ME - Maine 4) NY - New York
Pay To Zip	**provider contract affiliation pay to address postal code** - For the Provider Contract Affiliation pay to address, a code that represents an industry standard regional area as defined by a governmental postal service.
Pay To Phone Nbr	**provider contract affiliation pay to address phone** - For the Provider pay to Digital Address, the text containing the address for any electronic medium (e.g. phone, email, etc.).
Rptg End Dt	**reporting end date** - The ending date for the date range established by the business for a row.
Product Offer Desc	**Product offering description – HMO or Medicare** (in a separate report drill path)

Appendix B
Using the new Provider Role codes (replacing HAT Codes)

Harvard Pilgrim Health Care's new provider data management system (NDM) replaces the legacy HAT codes used in Amisys with new Provider Role codes. The table below shows the translation of values.

Amisys HAT	AMISYS_HAT_CODE_DSCR	Prov Role Cd	Prov Role Desc
EX	PRIMARY CARE/SPECIALTY CARE	M	COVERING/MOONLIGHTER
HS	HEALTH CENTER SPECIALIST	S	SPECIALIST
PC	PRIMARY CARE	P	PRIMARY CARE
PN	PHYSICIAN ASSISTANT/NURSE PRACTITIONER (NONPCP)	M	HOSPITALIST/COVERING/MOONLIGHTER
PS	PRIMARY CARE/SPECIALTY CARE	D	DUAL (PRIMARY CARE AND SPECIALIST)
SC	SPECIALIST	S	SPECIALIST

Methods to identify specific roles	
How are PCPs identified?	Providers with "P" and "D" provider role.
How NPs and PA s that are PCPs identified?	Provider role of "P" and "D" with the provider specialty description of PA/NP
How are registered dieticians or nutritionists identified?	Provider role "S" with Provider Specialty description of registered dietician or nutritionist.
How are physical therapy groups identified?	Provider role of "S" with provider specialty of physical therapy.

Weekly Provider Change Report – Attribute List & Descriptions

Attribute Name	Description
LCU Cd	**local care unit code** - An HPHC source-specific application code representing a grouping of providers for both financial and utilization reporting purposes; often providers in the same Local Care Unit (LCU) share the same financial terms.
LCU Name	**local care unit name** - The name of a grouping of providers for both financial and utilization reporting purposes; often providers in the same Local Care Unit (LCU) share the same financial terms.
CSU Cd	**care sub unit code** - An HPHC source-specific application code that represents a subset of providers within a Local Care Unit (LCU), a provider contracting entity.
CSU Name	**care sub unit name** - The name of a Care Sub Unit, i.e. a subset of providers within a Local Care Unit (LCU), a provider contracting entity.
PPC LCU Cd	**provider processing center LCU Cd:** Local Care Unit (LCU) code
PPC CSU Cd	**provider processing center CSU Cd:** Care Sub Unit (CSU) code
Prov Nbr	**provider number** - An HPHC source-specific application number that uniquely identifies a clinician, medical facility, or group practice.
Prov First Name	**provider first name** - The first name of a clinician; when the provider is a facility or a dummy provider, the first and last name fields will contain the name of the organization or the dummy provider.
Prov Last Name	**provider last name** - The last name of a clinician; when the provider is a facility or a dummy provider, the first and last name fields will contain the name of the organization or the dummy provider.
Educ Degr Typ Cd	**education degree type code** - A source-specific application code that represents the licensure level at which practitioner is permitted to treat patients. EXAMPLES: 1) Psychiatrist 2) Licensed Social Work 3) Psychiatric Clinical Nurse Specialist
** Rptg Beg Dt	**reporting begin date:** begin date of this affiliation
Rptg End Dt	**reporting end date:** end date of this affiliation (12/31/9999 is open ended).

Prov NDM Typ Cd	**Provider NDM type code:** type of provider (e.g., 1=Physician, 4=NP/PA)
Prov NDM Typ Desc	**Provider NDM type description:** type of provider (e.g., 1=Physician, 4=NP/PA)
Prov Role Cd	**provider role code** - This column is populated for practitioners only not providers (organizations) The practitioner must be contracted for this column to be populated. EXAMPLES: 1) P = Primary Care 2) D = Dual 3) S = Specialist
Prov Role Desc	**provider role description** - A source-specific description of the provider role
TIN Nbr	**payee provider tax identification number** - For medical Providers, the tax identification number of the person or organization that should receive reimbursement for activity conducted within this set of contract terms.
Prov Specl Cd	**provider specialty type code** - A code that represents, within a source application, the specialty of the provider.
Prov Specl Desc	**provider specialty type description** - A source-specific description of the specialty of the provider; some values are based on national certifying boards while others are homegrown.
NPI Nbr	**national practitioner identifier** - the provider's NPI number
Acpt New Pat Cd	**new patient acceptance type code** - A code that represents the categories of patients with whom the Provider is willing to begin working. EXAMPLES: 1) NO - Provider is not accepting new patients 2) YE - Provider is accepting new patients 3) CM - Concierge Model
Acpt New Pat Desc	**new patient acceptance type description** - A description of the categories of patients with whom the Provider is willing to begin working. EXAMPLES: 1) NO - Provider is not accepting new patients 2) YE - Provider is accepting new patients 3) CM - Concierge Model
Product Offer Cd	**product offering code:** report produces information for the HMO Product (code A008) as a default
Product Offer Desc	**product offering description:** report produces information for the HMO Product as a default
Prov Lic1 Nbr	**provider license number:** provider's license number
Prov Lic1 State	**provider license state:** state in which this provider's license number is authorized to practice
Primary Prac Addr Line 1	**primary practice address line 1** - The first line of the physical address for the provider's address
Primary Prac Addr Line 2	**primary practice address line 2** - The second line of the physical address for the provider's address
Primary Prac City	**primary practice city** - The city of the physical address for the provider's address
Primary Prac State	**primary practice state** - The state of the physical address for the provider's address
Primary Prac Zip	**primary practice zip code** - The zip code of the physical address for the provider's address

Primary Prac Phone Nbr	**primary practice phone** - The phone number of the physical address for the provider's address
Payee Nbr	**payee number** - The HPHC internal identifier of the payee (This is not the same number as the TIN.)
Payee Name	**provider contract affiliation pay to address name** - The name of the payee
Pay To Addr Line 1	**provider contract affiliation pay to address address line 1** - The first line for the Provider Contract Affiliation pay to address
Pay To Addr Line 2	**provider contract affiliation pay to address address line 2** - The second line for the Provider Contract Affiliation pay to address
Pay To City	**provider contract affiliation pay to address city** - The name of a city for the Provider Contract Affiliation pay to address that has been generated by address standardization software.
Pay To State	**provider contract affiliation pay to address state** - The name of a state for the Provider Contract Affiliation pay to address that has been generated by address standardization software. EXAMPLES: 1) MA - Massachusetts 2) NH - New Hampshire 3) ME - Maine 4) NY - New York
Pay To Zip	**provider contract affiliation pay to address postal code** - For the Provider Contract Affiliation pay to address, a code that represents an industry standard regional area as defined by a governmental postal service.
Pay To Phone Nbr	**provider contract affiliation pay to address phone** - For the Provider pay to Digital Address, the text containing the address for any electronic medium (e.g. phone, email, etc.).
PPC Receive Dt	**PPC receive date**: date the change request was received by PPC
PPC Track ID	**PPC tracking ID:** internal tracking number for this request, as assigned by PPC
PPC Stat Status	**PPC status:** current status of the request (e.g., complete, not started)
PPC Completion Dt	**PPC completion date:** date when request was completed
PPC Transaction Typ	**PPC transaction type:** type of transaction for this request (e.g., Credentialing, Add)
PPC Task1 Txt	**PPC task1 text:** type of transaction for this request (e.g., Credentialing, Add) (similar to above)
PPC Extract Dt	**PPC extract date:** Date on which the report (extract) was run